

Building and Machine Maintenance

New Way Air Bearings

Aston, PA, USA

\$25 to \$27 Hourly

401K, Dental, Life, Medical, Vision

Other

POSITION OBJECTIVE: Provide timely maintenance of facility and equipment. Ensures clean and safe areas of operation around equipment.

POSITION RESPONSIBILITIES:

A. Maintain all building fixtures, equipment, systems and outdoor areas.

1. Check vacuum system and clean vacuum tower outside once every three months, or more frequently if needed
2. Check for air leaks in copper lines that run along wall throughout the building.
3. Perform various tasks including carpentry, plumbing, mechanical and electrical repairs to ensure maintenance of building and systems.
4. Ensure that all doors are closed and locked, and lights, overhead fans and floor fans are off at the end of the day.
5. Assist with trash removal and provide empty drums for metal scrap disposal.

B. Perform various tasks to ensure safety.

1. Regularly check overhead lights both inside and outside and replace if necessary.
2. Clean oil spills in walkways as needed.
3. Maintain and safely operate forklift
4. Safely move vans in and out of warehouse at the beginning and end of each work day.

C. Support production as needed.

- Build boxes to all sizes for shipping product to customers

- Pick up and drop off parts to vendors as needed
- Order lumber for building wooden boxes and shipping boxes
- Unload steel truck as needed

PERIODIC RESPONSIBILITIES: Work Station Clean-up, Train New Employees, Special Assignments.

SKILLS & APTITUDES: Strong Mechanical Aptitude, Ability to plan and estimate projects, Proficiency with common hand and power tools, Computer Usage.

MINIMUM PRIOR EXPERIENCE: 1 - 3 years

COMPETENCY IN NEW POSITION: 3 – 6 months

RECOGNITION OR EXPERIENCE: Previous maintenance experience, Familiarity with machine operation. Specifically CNC Machines and Tooling.

EDUCATION REQUIREMENTS: H.S. Diploma

About New Way Air Bearings:

New Way Air Bearings is a world leader in precision air bearings and precision mechanical motion assemblies. We routinely design, machine and manufacture extremely accurate precision motion components and assemblies for a broad range of industrial applications.

We are located in Aston, PA.

Please visit us at:

